

BEDFORD & COUNTY ATHLETIC CLUB

MINUTES OF COMMITTEE MEETING

Monday 13th January 2025

Present: Paul Gooding [PG], Martyn Blackwell [MB], Allen Adamson [AA], Courtney Gunn [CG], , Bob Thompson [BT], Pete Carpenter [PC], Ewan Wilson [EW]

Apologies

Craig Emmerson [CE], Penny Butcher [PB],

	➤	Action
1	Minutes of Previous Meeting ● Agree accuracy – Agreed. £1700 not £17000 for weights area. ● Matters arising - Ask GP or/and DJ to estimate cost of extra equipment for change of age groups in 2026. Finance. Beagles, we are charging parents for 10 sessions this term but delivering 11 sessions. 1st and 8th March not available so looking into doing sessions outdoors. CG to issue a half monthly statement to check on Beagles payments. The Wheelchair Club has 6 members and its membership is in a ring fenced account. CG had looked for a better interest rate for our account with HSBC but none forthcoming. PG to offer places on Beagles Plus for Tuesdays and Thursdays evenings. December minutes changed to offer only U13 and U15 athletes one free event at Beds Open, County Championships and Eastern Championships. Some discussion on how the club would pay or reimburse athletes. For the Beds Open meeting team managers will collate names with an event and send to CG. Review how to pay for County and Eastern after the Open Meeting. Both the Xmas Handicap and Pole Vault competition went well.	
2	Reports ● Finance - Report held. Overall balance £56,678. Accruals to Fusion and GLL still outstanding. By the end of the financial year there will be a small surplus in the budget. Next year's budget to be discussed at the next meeting. Transport costs will be reduced next year as we are dropping out of two leagues, and we are unlikely to host a Chiltern League cross country fixture. ● Membership – Report held. 496 members, total paying members 427. It was agreed that our membership is near the maximum that we can cope with because of coaching and facilities capacity. There is a waiting list for membership. ● Volunteers – We have three volunteers for 'front of house' on Tuesday club nights. PG has produced a job description and FAQ sheet. New prospective members to start a trial every other Tuesday. Next month the club is looking to run an officials course for field judges and timekeepers.	PC

	● Safety, Welfare & Grievances- No report. ● Club Standards & Governance - The Safeguarding Policy to be updated in line with EA policies and guidelines. Details of welfare officers and reporting guidelines to be posted on new noticeboard. ● Performance/Event Management – We have three home fixtures this summer; SAL 17/5; EMAC 4/6 [provisional]; EYAL 31/7. Away fixtures and venues as follows; EYAL – 13/ Norwich; 18/5 Ware; 15/6 Stevenage SAL – Colchester; Colchester; Sandy. Three 53 seater coaches have been booked for EYAL. Electronic timekeeping needs to be tested. Steve Feely to be contacted. MB to check EDMs. Agreed that CG will purchase another printer. GLL to be asked to supply windsock for track and field events and in addition to purchase elephant cones. AA to book first aid and refreshments for home fixtures and the County Open and Championships. AA to order numbers and pins for summer fixtures. Numbers; 2x100-149; 2x 300-349; 2x E/EE; 300-500. University links. JD using the University S&C facilities on Friday evenings. Jim Black trialling use of the facilities on Mondays. Dr Mike Newell, lecturer at UoB, will lead a presentation regarding endurance training on 27/1 after training. BT thanked PG for re-establishing links with UoB. Retrospective awards. The committee was not aware of any demand from athletes for retrospective awards. PG thought that members should be officially informed that we are not entering the NAL or LYDL this year. EW to email members. PG raised the matter of subsidies for cross country and road competitions. Agreed that we should cap individual entries to 15 for Southern and Nationals. No decision taken on how many teams to enter into road and cross country relays. A Club Flyer to be produced for County Schools Cross Country Championships. Nick Rimmer to distribute. Reminder from PG that we need to submit confirmation statement to Companies House in March. Reminder that new development plan will align with the budget plan.	AA PG MB CG AA PG EW AA
3	Discussion Items ● None	
4	AOB ● CG – could not find the address of the stadium on GLL web site. ● BT - new EA match licence now includes a post match report. Field referees must hold a prematch briefing with field officials. ● MB – raised the issue of trampolines being stored in the hall. PG to speak to GLL. ● PG – brief report on track resurfacing.	PG
	Date & time of Next meeting Monday 10 th February	

Meeting closed 2105 hours

Signed as a true record

