

BEDFORD & COUNTY ATHLETIC CLUB

MINUTES OF COMMITTEE MEETING

Tuesday 18th October 2022

Present: Martyn Blackwell [MB], , Allen Adamson [AA], , Courtney Gunn [CG], Pete Webster [PW], Bob Thompson [BT],

Apologies

Craig Emmerson [CE], Penny Butcher [PB], Pete Carpenter [PC]

	>	Action
1	• Minutes of Previous Meeting • Agree accuracy - Accuracy agreed • Matters arising - AA had spoken to IR with regard to welfare officer post. Anti Bullying statement to be published on website PW. Privacy policy requires the addition of names of Welfare Officers. AA went through present position as regards 2023 T&F fixtures. Proposed home fixtures at present are: 22/4 - SAL if dates agreed at SAL AGM; Sun 7/5 - LYDL (Coronation Bank Holiday may change date) ; 11/6 - NAL; Wed 5/7 - EMAC; 6/8 - EYAL; ?/9 EMAC Final tbc	
2	Reports • Finance - Account held. WE are in a healthy position. AA to send copy of headed notepaper to CG. • Membership - Report on new members and their intended training groups to be presented to executive committee meetings. In addition list of trial members. Some discussion on collection of athlete/coach lists. Athletes must be allocated a coaching group. At present all coaches claim to have room to take extra athletes. MB to meet with PB to create athlete/coach lists on EA web site. • Volunteers - Meeting with junior athlete parents this Thursday 20/10 6.45. Still no email from James Danobregha regarding Health and Safety Officer post or from Zoe Luscombe for third Welfare Officer. • Welfare & Grievances- Committee went through recommendations from the Grievance Panel. The Club had the following recommendations; ○ Support Laurie Whelan to attend a L2 coaching course. Travel and finance ○ Committee to clarify 1 to 1 coaching policy. The 1 to 1 policy has been discontinued. ○ Appoint a coaching coordinator. Long discussion on possible candidates. The first action will be to stage a coaches meeting to be jointly chaired by BT, MB,AA on Thursday 24/11 ○ Progress will be reviewed in 6 months • Club Standards - BT went thought the review registrar. Some adjustments to be made. • Performance/Event Management - EDM training next Wednesday 1300. Meeting agreed to purchase 2xEDM at £1750 each and a	

	100m steel tape. AA. CG to contact Mark Delgado and set date to tidy PF room and look at electric starting gun. Coaches meeting agenda- presentation by Darren Kerr; the implications of changes in expectations of coaches First Aid qualifications, Safety and Welfare and GDPR policy; inventory and purchase of coaching equipment. ● Communication. General agreement on the improvement in the appearance of the club web site. Suggested changes to the 'front page'. Club administration dates to go on the calendar. Reminder that our Social Media Policy had been agreed. Discussion on who has control and the use of our Facebook and Twitter pages. No conclusions reached.	
3	Agenda Items ● Club Kit - Agreed that TB should look to purchase extra kit eg T-Shirts, Hoodies, Waterproof jackets for sale to the membership.	
4	AOB ● None	
	Date & time of Next meeting Tuesday 8th November	

Meeting closed hours 2133

Signed as a true record