

BEDFORD & COUNTY ATHLETIC CLUB

MINUTES OF COMMITTEE MEETING

Tuesday 13th December 2022

Present: Allen Adamson [AA], Craig Emmerson [CE], Penny Butcher [PB], Courtney Gunn [CG], Pete Webster [PW], Bob Thompson [BT], Pete Carpenter [PC] (on line)

Apologies: Martyn Blackwell [MB],

	➤	Action
1	• Minutes of Previous Meeting • Agree accuracy - Agreed. Add under membership, the report each month should include where new members have come from. • Matters arising - CG to present current Articles of Association to the bank. Agreed that the signatories to the bank will be Courtney Gunn, Pete Carpenter and Allen Adamson. PB confirms contact details for Zoe Luscombe and that she has seen the video 'Time to Listen'. Arrange for Ian Roberts to meet Zoe on a Sunday morning at training. Safety and Welfare policy link on website not working. PB and PW to download the document, instead of using a link.	PB AA PB/PW
2	Reports • Finance - PC appeared via WhatsApp link. Spend this month £1800 on wheelchair equipment. Howard Darbon raising funds for local Rotary Clubs. Main club spending; subs for EMAC and EYAL leagues; Beagles expenses. Agreed hire of walkie talkies for Chiltern league. AA pointed out we have 8 of our own walkie talkies. PC to contact HV regarding walkie talkies. We get £1500 for staging the cross country fixture, it will cost us in the region of £2900. Membership fees are still coming in, half price at the moment. We need to know the increase in fees paid to Fusion. Membership fees to be set at EGM in February within a budget plan. AA and BT to meet Fusion. We have not paid our quarterly fee to Fusion. Last payment was in August. PC to refund BT £30.60 for starters fees. • Membership - Committee agreed that a membership report should be submitted each month with a breakdown in ages, genders and where members are recruited from. • Volunteers - No progress on recruiting more volunteers, push in the New Year. The committee underlined the importance of having a volunteer on reception on Tuesday and Thursday club nights. • Welfare, Grievances and Health and Safety - Both Welfare Officers have agreed to attend the January Exec meeting and the Health and safety Officer in February. Invites have been accepted. • Club Standards - PB to repeat club survey and include request for volunteers. Health and Safety Policy accepted. 6 for 0 against. Policy to be signed and posted on web site and EA standards. • Performance/Event Management - Next coaches meeting will be on 26/1/23. Agenda: Daren Kerr to be invited back; report on progress regarding risk assessments; importance of registers, MB to complete registers on EA web site; liaison between team managers	PC AA/BT PC MB All AA PB PB/AA MB

	and coaches for summer track and field; present list of equipment to purchase. AA to complete an audit of club equipment. ● Communication - Congratulations to PW on the club newsletter, next issue in March. We have had no volunteers to be our Social Media coordinator.	AA
3	Agenda Items ● The committee are sad to hear of the deaths of: Brain Webb, athlete and officer who did so much for vets running. His funeral is on 6/1 1400 at St Marys Church, Marston and Fred Wooding who was an Honorary Life Member of the club and held numerous official positions.	
4	AOB ● Further sad news reported by CG on the poor health of Tony Bowman and Pete Duhig well known regional masters athletes and officers. ● Jackie Brett P10 lead contact is now employed by UKA and leads on DBS. ● BT and AA to visit Rachel Wellbourne and request return of club laptop	AA/BT
	Date & time of Next meeting Tuesday 10th January	

Meeting closed 2110

Signed as a true record