

BEDFORD & COUNTY ATHLETIC CLUB

MINUTES OF COMMITTEE MEETING

Monday 11th September 2023

Present: Paul Gooding [PG], Allen Adamson [AA], , Courtney Gunn [CG], Bob Thompson [BT], , Euan Wilson [EW].

Apologies

Martyn Blackwell [MB], Craig Emmerson [CE], Penny Butcher [PB], Pete Carpenter, [PC].

	>	Action
1	• Minutes of Previous Meeting • Agree accuracy - Agreed • Matters arising - PG still investigating insurance for wheelchair damage. Agreed that we pay the excess. Ian Roberts reinstated as welfare officer. Chiltern League accrument carried forward . MB, AA or CG to sign a hard copy of club accounts for submission to Companies House by 31st September. CG and PC still do not have joint control of our account, but no concerns at present. Default to CG to make any payment. CG will send a bank statement to the chair and membership secretary. CG to pay invoice for toilet hire for Chiltern League. Indoor hire done. SJ Beagles group on Tuesdays up and running. PG to chase Fusion on putting the indoor sand pit and cage in place for 16/10. Standard certificates, AA spoke to TB. PG has had some success with getting expenses from NAL. Still working on YDL. AA to ring Stacey's regarding invoice for letters. PG has sourced HJ bars for club use. Officials incentive scheme accepted and applied retrospectively for this season. Beagles have 45 applications for this Autumn. MB has sent out an email requesting payment.	PG PC/MB/CG/ AA CG PG PG AA PG
2	Reports • Finance - Report held. Cash in bank overstated because of the wheelchair count and Fusion payment. Real figure approximately 40K. Winter expenses still to be claimed. Half yearly fees agreed, details held. Submit account to CH by end of September. • Membership - Because of MB's coaching commitments, he will step down at the end of October. EW to become new membership Secretary. Membership numbers are growing significantly. Report held. Last Tuesday there were 10 new trialists, 13 coming this Tuesday. • Volunteers - New and returnee coaches; Darren Kerr, Steve Janes, Nick Rimmer, Sam Arhin. Parent helpers to complete a self declaration form. AA to organise. In addition, AA to update coach list on the web site. • Safety, Welfare & Grievances- • Club Standards - Review of Development Plan. Add an aim to increase numbers to 400. In addition, facilitate Track Mark by the	PC EW/MB AA AA BT

	beginning of 2025 track season. Induction meetings do not take place. Look for other ways to communicate with parents and athletes. Raise at the next coaches meeting. Retain targets on Awards, club house and social events as aspirational. ● Performance/Event Management - EW went through the survey on competition. General support for league competitions, but shorter travelling distances and of a suitable standard. Proposal by Home Countries to change age groups. PB working on the pros and cons to be presented at the October executive meeting. ● Communication - Praise for progress with the web site, social media (instagram 652 followers) and newsletter. Older social media sites run by members; allow to stand but monitor numbers using. EW to update social media policy, as agreed last meeting, on web site. Andrew Davis looking after the website, Pete Webster collating stories, reports and newsletter. Next meeting, look at new format for advertising fixtures.	PB EW
3	Agenda Items ● None	
4	AOB ● EMAC Final at Bedford had not gone well. CG disappointed. Next year EMAC to ensure a Meeting Manager is appointed. ● Ian Roberts request young volunteers for ESAA CE Championships this weekend. Too late to canvas groups. ● Track Mark inspection 20/9. Anticipated that it will fail, consequently prospect of no home fixtures next summer. ● Club tents. Purchase new gazebo/tent.	CG ??
	Date & time of Next meeting Monday 9th October 7.00 pm Tea, coffee and biscuits supplied.	

Meeting closed 2105 hours

Signed as a true record