

BEDFORD & COUNTY ATHLETIC CLUB

MINUTES OF COMMITTEE MEETING

Monday 25th March 2024

Present: Paul Gooding [PG], Martyn Blackwell [MB], Allen Adamson [AA], Bob Thompson [BT], Pete Carpenter [PC], Ewan Wilson

Apologies

Penny Butcher [PB], Courtney Gunn [CG], Craig Emmerson [CE]

	➤	Action
1	Minutes of Previous Meeting • Agree accuracy – Changes made; draft budget, £6000 for coaching (£4K indoor hire, £1K courses, £1K equipment); Default method of payment to Better for track fees will be by monthly debit identify payments by EA number and name suffix, new flood lights still to be awarded track mark. • Matters arising - Membership cards have a coloured bar to identify year of membership and identified club subscription payments by athlete's EA number as a suffix.	
2	Reports Finance - • Report held. It was agreed to make provision for Fusion Q4 fees from last financial year (period Jan to March 2023) of £4608 and for winter Indoor fees 2023/24. The latter is a total of £3851.40 which needs to be split such that the amount due for period Oct 23 to Jan 24 is a year round provision to Fusion and the amount outstanding for Feb to March 24 is accrued/provided for against the GLL account. PC to provide the breakdown. Note to treasurer's report National Cross Country costs have been refunded. • Transport for T&F, coaches have been booked at a total cost of £4,202, which exceeds budget by £249. Thanks to Tina Blackwell for sourcing bookings from several firms. NAL membership, we will have two payments in one year. If prepayment before for 2024 season (made before 31/3/24) will be treated as a prepayment. Payment to EA for membership on 2/4 by EW Membership – • Report held. 424 members. Members will need to purchase track tickets through the Better app. Juniors U18 (some confusion on the app as it has U16s) £6 per month, Clarification with GLL; Adults £12 per month; Over 16s, juniors and seniors £6 per month We will supply Better/GLL with list of free members. We have been informed that the gate in the foyer will be fixed next week. EW keen to inform members of club membership and track ticket arrangements but held back because of Better not clarifying charges. U11 membership £50 per year. We offer a two week trial membership. More realistic than the previous month trial. Volunteers – No report Safety, Welfare & Grievances- No report Club Standards & Governance -	PC update draft budget PC EW

	- We have just had reply from Better/GLL to our request for new equipment. Judges stand will arrive in next two weeks. Scales and HJ stands are being collected for servicing. In addition they will look at the bearings on the hurdle trolley. We may need to borrow a set of scales for first match. New PV and HJ cross bars and LJ inserts have been ordered. Contractor has been asked to fix the speakers in the stand. Grass cutting is an issue between BBC and GLL as to number of cuts per year. GLL looking at purchasing new mower. MB asked if we have enough and the correct weights of training javelins. Graeme Packman to look through javelin stock. - Club AGM date set for 16/5. Notice given no later than 25/4. Any items under AoB need to be submitted to the Hon Secretary by 2/5/24 (14 days before the AGM). - Review of Grievance and Discipline Policy. No changes to the policy required. As regards our constitution and the policy a small change of wording to 35.1 and 35.2. BT to make changes. To be passed at AGM. Performance/Event Management - - Still no confirmation of availability of the kitchen in the clubhouse. For first home match, LYDL, we will go with an outside caterer. BT outlined main officials we have for our home matches. Still awaiting confirmation from a number of leads. Hoping to have the photo finish for NAL and EYAL. Look at possibility of LYDL if Mark Delgado is a member of Wycombe Phoenix. Look to set up Whatsapp group for our club and regular officials. We will look to reward our officials with a bottle of wine at the end of the season. First Aid awaiting notice from St Johns, but keeping booking EMR. Communication. We are ready to start sales from NoLimitz, online store. The club could buy vests from Nolimitz and sell at the club. EW showed example of on line products. It will up and running this weekend.	BT BT AA BT EW
3	Discussion Items	
4	AOB - Discussion on coaches and officials discount schemes. Coaches scheme simple to administrate and has been done. Officials scheme more complicated, but has been done retrospectively for 2024 season. Advertise the officials schemes but not give full details. The principles of the scheme will remaining the same, offering a 3 tier policy, 25%, 50% or full discount. - Long discussion on coach qualification renewals and DBS. It was agreed that the extra demands on coaches (and officials), of a 2 hour zoom meeting was onerous and may result in a loss of officials. NB we have since had clarification from EA, those coaching over 18 athletes are not expected to attend a 2 hour zoom meeting. - Club Notice Board. EW on the case. - Bamberg 2025. Neither the club or BBC will subsidise the trip, but we may have members willing to self fund. - Beds Times and Citizen sports reports. We will send in reports when we think relevant based on what we post on our website. - Awards to go on June executive agenda - Request for new committee members to go out with notice of AGM - We may have to replace the PF beam. GLL will purchase the ethernet cable and batteries for the wind gauge. - Look into setting up a presentation by Darren Kerr on podiatry. - Coaching capability will be carried forward as PB not in attendance.	EW EW AA AA

	• The Police 'Jog On' initiative, PB has replied on the club's behalf, to the effect that any risk is mitigated by the group nature of our activity away from the stadium. PB attended 25/4. • Track resurfacing- ongoing. General preference for 'rainbow blue' as the colour for the surface. PG further meetings with Ashley Bartlett and GLL. We will push for Polytan.	
	Date & time of Next meeting Monday 22/4	

Meeting closed 2110 hours

Signed as a true record