

Committee Meeting 21 September 2021

Present:

Martyn Blackwell, Craig Emerson, Peter Webster, Bob Thompson, Allen Adamson, Courtney Gunn, Rachel Welbourn

Apologies:

Penny Butcher, Pete Carpenter.

Item	Discussion	Action
Previous meetings minutes	Actions column on the minutes to be added. The previous meetings minutes have been approved unanimously. MB will check for any necessary redactions.	RW MB
Matters arising Document storage	Current drop box account is a personal account, which has potential to cause future issues. No realistic option available that doesn't cost any money. PC may have HMRC number clarifying our exemption which could lead to free service from Microsoft One Drive. PW to check with PC and investigate what One Drive would require as evidence as CASC status and report back at next meeting.	PW and PC
Matters Arising	Discussed below.	

Welfare Officer	MB has sent email out to all coaches, a few replies missing from a couple of coaches. In general people are happy and have signed up to the code of conduct. Feedback also being received on groups capacity and available space. MB to chase coaches that haven't responded.	MB
Matters Arising Costco Account	AA has signed up with Costco and has created this as a personal account.	
Matters Arising Social Media	Twitter account created and used to post results from matches that we have hosted.	
Finance and membership report	Expectant that Beagle membership will soon show on the report. Membership numbers have increased to 214. Hopeful that this will increase again, once athletes currently on trials elapse. MB has cleaned up the membership data base, to reflect current members only.	
Welfare	MB raised documentary shown on BBC that highlights welfare within athletics. MB highlighted need for	RW and PC

	clear signposting for welfare concerns. Agreed that an email will be sent to all members and existing members highlighting what our welfare process is. All agreed that clear signage is a good idea and to proceed. RW explained the process of referring into local authority. RW to produce document with this information and forward to PW to include creation of QR code for safeguarding link. Discussion around one-to-one coaching, even with parental permission. Agreed one to one coaching in the confines of the track with another adult using the stadium is fine and can continue, but no one to one coaching outside of stadium regardless of parental consent, with immediate effect. MB will make all coaches aware. Discussion around 2nd welfare officer, agreed it should be female. MB to talk to TB about whether she would	MB RW and MB
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	undertake the role. RW to offer support.	
Beagles	48 young people registered to participate. 8 coaches, although only 5 available this weekend. AA and MB will also present. Beagles will run every Saturday for 10 weeks, for a total of £40. AA to look at advertising volunteering opportunities with the DofE	AA
Cross Country	Enquiry who is team managing this year, confirmation it will be Emma, Hayley, James and Tony. MB confirmed Southern relays have been cancelled at Crystal palace, Milton Keynes holding an event in its place, and have asked if we would be willing to pay the fees ordinarily paid to Southern's. Committee agreed to pay entry fees.	MB
SEAA	Despite Milton Keynes offering to host the	

	SEAA cross country relay event as mentioned above, SEAA said not to be classified as Southern event. Continued unsettlement within some of the bigger clubs, suggesting that SEAA cannot continue in the same way that they have for the past few years, and something needs to change. A suggestion of a breakaway group was mentioned and a wholesale change of the board. CE will continue dialogue with other clubs and see if there is a proposition that all clubs can agree with that B&C can be a part of.	CE
AOB	BT and AA suggested that volunteers and helpers over the course of the year, should receive some recognition. Possibly a gift voucher for example. AA to compile list of volunteers. Committee agreed for the gift vouchers to be purchased and presented.	AA

	CG mentioned collaboration of Bedfordshire County Championship with Hertfordshire, who have asked if we would do it again, but hold them at Bedford instead. Committee agreed that this can be an event within our quota. CG mentioned Simon Fenn's software and the seeming inability to contact him. CG is considering not using the software in future if this issue isn't sorted. CE to raise this at the AGM. BB confirmed club vests have now arrived. Agreed vests will be sold for £12.00 MB confirmed that TB will be point of contact for YDL.	
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Meeting closed: 21.12pm

Next meeting date: 13 October 2021 (Virtual)