

BEDFORD & COUNTY ATHLETIC CLUB

MINUTES OF COMMITTEE MEETING

Tuesday 10th January 2022

Present: Martyn Blackwell [MB], Bob Thompson [BT], Pete Carpenter [PC], Allen Adamson [AA], Penny Butcher [PB], Peter Webster [PW], Rachel Welbourn [RW], Courtney Gunn [CG].

Apologies

Craig Emmerson [CE]

		Action
1	Approval of December meeting minutes ➤ Approved Matters arising from minutes ➤ VAT exemption status: PC will check with Richard Tapley and Steve Janes regarding VAT exemption status on membership fees. ➤ Indoor hammer cage still not installed. ➤ BT contacted officials regarding match dates. Noted that if the club purchases an electronic gun this will override the need for a gun licence. BT will attend assistant starters course in February. AA: Approx. cost for starter pistol: £400.00 + speaker (agreed that AA will go ahead with purchase). Noted that it will be better to hire EDM from Precision Athletics (£60.00) than buy EDM. AA will book these for the meetings at Bedford. ➤ RW to respond to Dennis following email about availability of minutes.	PC AA RW
2	Reports ➤ Treasurer - PC updated regarding finance status. Agreed to keep membership fees at current levels. AA suggested buying vouchers for coaches and officials courses. PC agreed to buy vouchers for £1,000. ➤ Welfare & Grievances - RW has spoken to most of the coaches regarding the one-to-one coaching policy. Has yet to speak to some of the longer distance coaches. To be arranged in January. ➤ EGM - Next Committee meeting 7 February. EGM (to set membership fees) will be held on Tuesday 1 March.	PC RW RW
3	Agenda Items ➤ Development Plan – PB to develop and send out club members survey, in association with AA, RW and BT. AA to arrange to talk to groups of young club members to get their views on the club. ➤ Club standards - MB to send list of EA webinars on Club standards with the intention that Committee members will try to attend as many as possible. ➤ Awards – Discussed the suggestion to rationalise the number of awards. Awards decided on for 2019 and 2020 should be awarded (no separate awards ceremony required for these). Agreed to	PB AA MB CG

	present a plaque to club record breakers throughout the season and to present awards for track and field as close to end of season as possible. ➤ Document storage - Dropbox account: PW to set up Bedford and County account with relevant subfolders. PW and 2 others to hold password and email contacts. ➤ Updates on EA, County Schools, AAAs - County championships date now booked.	
4	AOB ➤ BT- send fixture list to CG	BT
	Date & time of Next meeting Tuesday 7th February 19:45h	

Meeting closed 20:55 h

Signed as a true record